

# Documentation Sheet to be returned to:

Donna Shea at [ocfbi@colled.msstate.edu](mailto:ocfbi@colled.msstate.edu)

## Please check all that apply:

\_\_\_\_\_ I have viewed all Classroom Mentor Online Resources at <http://www.ocfbi.msstate.edu/teaching/index.php> .

\_\_\_\_\_ I have viewed the TIAI Prezi at <http://www.ocfbi.msstate.edu/teaching/index.php>.

\_\_\_\_\_ I have viewed all segments and completed all quizzes within the training/evaluation module at <http://soe.olemiss.edu/tiai/>.

\_\_\_\_\_ I used the “Getting to Know You” prompts in conversations with my teacher intern.

\_\_\_\_\_ I worked with my teacher intern to help them with classroom management.

\_\_\_\_\_ I worked with my teacher intern concerning observations and arranged for the interns to observe two highly effective teachers.

**PART I: Mentor Teacher Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

\_\_\_\_\_ I used the Reflective Questions in conversations with my interns throughout the semester.

\_\_\_\_\_ I conducted 2 formative and 2 summative evaluations using the TIAI. I held a conference after each evaluation to be sure that they understood my feedback. I worked with the intern throughout the time between evaluations to help them to improve.

\_\_\_\_\_ I worked with my teacher intern to help them plan and discuss their video self-reflection assignment

\_\_\_\_\_ I worked with my teacher intern to help them plan, conduct, and analyze data from their Impact on Student Learning assignment.

\_\_\_\_\_ I worked with my intern to plan opportunities for family involvement.

\_\_\_\_\_ I worked with my teacher intern to plan differentiated instruction.

**PART II: Mentor Teacher Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_