



TEACHING INTERNSHIP SEMESTER TIMELINE
TEACHER INTERNS - Spring 2018

Table with 2 columns: Date/Period and Description. Includes sections for Weekly Plans, January 4-6, January 8, and January 8-12, with various tasks and reminders for teacher interns.

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| January 18 | Complete the Dispositions Self-Assessment in Taskstream. |
| January 22-February 1 | CMT and US schedule and complete Formative Assessments . |
| REMINDER: Plan a time to record yourself teaching for the Video Reflection Assignment due February 15th. | |
| January 26 | Observation Assignments I & II are due. ALL teacher interns must submit observation assignments in Taskstream by this date. US will evaluate using rubric. Ask CMT to make arrangements for you to go observe two other <u>effective classroom teachers</u> in any content area. Observations should be approximately one hour. |
| February 1 | Interns should be able to view Formative Assessments entered in Taskstream by CMT and University Supervisor. |
| February 2 | MANDATORY AMIE DEAN WORKSHOP FOR ALL LOCAL AND MERIDIAN INTERNS Time: 8:00 am - 4:00 pm Location: TBD |
| February 12-23 | CMT and US schedule and complete Summative Assessments . |
| REMINDER: Consult with your CMT to schedule a time to observe a classroom with an ELL for Observation III due March 2. If there are no ELLs in your school/district, see assignment for further instructions. | |
| February 14 | Video Self-Reflection Assignment is due. ALL teacher interns must submit assignment in Taskstream by this date. Follow guidelines closely for this assignment. US will evaluate using rubric in Taskstream. |
| February 27 | Differentiated Instruction Assignment is due. ALL teacher interns must submit this assignment in Taskstream by this date. US will evaluate using rubric. |
| February 28 | Interns should be able to view all assessments in Taskstream. Contact University Supervisor if unable to view assessments. |
| March 1 | Observation III Assignment due. All teacher interns must submit this assignment in Taskstream by this date. US will evaluate using rubric. |
| March 2 | Last day of first placement Interns with one 16-week placement continue with no break/change in placement. The end of the first placement does not affect your assumption of responsibilities in the classroom – carry on as if nothing has changed. Resumes are due for Starkville Education Interview Day & Meridian Education Interview Day. |
| March 5 | 2nd Teaching Internship course/placement begins – Interns with two placement assignments will begin second placement. |
| March 5-9 | For interns with a new second placement only : <ul style="list-style-type: none"> • Send home your letter of introduction with all students. • Follow previous directions for parental consent forms. • Interns should submit their CMT's class schedule in Taskstream by Friday, January 12, 2018. |
| REMINDER: Consult with CMT to decide on a unit/topic for you to teach while completing the Impact on Learning Assignment due April 19th. A pre-test must be given to students <u>prior to writing your plans</u> for the unit/topic of study. This assignment usually takes up to two weeks to collect the data required for the analytical paper which is usually 10-20 pages long. | |
| March 26-April 6 | CMT and US schedule and complete Formative Assessments . |
| April 3 | Starkville Education Interview Day This is mandatory for all interns in a Mississippi placement, but interns may choose to attend on the Starkville campus or Meridian campus, whichever is closer. (See April 13 for Meridian) |

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| April 6 | Interns should be able to view Formative Assessments entered in Taskstream. |
| April 12 | Family Involvement Assignment due. ALL teacher interns must submit this assignment in Taskstream. US will evaluate using rubrics in Taskstream. |
| April 13 | Meridian Education Interview Day This is mandatory for all interns in a Mississippi placement, but interns may choose to attend on the Starkville campus or Meridian campus, whichever is closer. (See April 3rd for Starkville) |
| April 16-27 | CMT and US schedule and complete Summative Assessments. |
| April 18 | Impact on Student Learning Assignment is due. ALL teacher interns must submit this assignment in Taskstream by this date. US will evaluate this assignment using the rubric in Taskstream. This is a very important assignment. Your US and CMT should help you chose a theme/unit of study that can be taught in 1-2 weeks. A pre- and posttest must be given. |
| April 27 | <ul style="list-style-type: none"> • Interns should be able to view all assessments in Taskstream. Contact University Supervisor if unable to view assessments. • Teacher interns complete disposition self-assessment, exit surveys, end-of-placement evaluations, and other necessary forms in Taskstream. These evaluations/surveys are required, not optional. <p>Wrap Up Day will be held on the MSU Meridian Campus. This is mandatory for all Meridian interns.</p> |
| May 2 | Last day teacher interns are in the schools. Interns plan and teach until last day of placement. Interns do not "taper off" or give classes back to mentor teachers prior to last day in placement. |
| May 3 | Wrap Up Day will be held on the MSU Starkville Campus. This is mandatory for ALL campus 1 (local) students. Distance interns are invited to attend but not required to. Distance Students will complete Wrap Up Day through Blackboard Learn. |

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